



### Arrangements for Parents' Evenings November 2020

Dear Parents and Carers,

This term it will not be possible to hold face-to-face meetings for our parents' evenings due to the issues around social distancing with large numbers of people in an indoor setting.

After careful consideration and discussion with the Local Authority, we have opted to hold phone call appointments over a two-week period on the weeks beginning November the 9<sup>th</sup> and November the 16<sup>th</sup>.

Each class will have an evening in both weeks, one between 3:30pm and 6:30pm and another between 4:00pm and 7:00pm.

Phone appointments will last for 10 minutes and teachers will discuss social and emotional development as well as academic progress for each child. Parents will also have the opportunity to ask questions but it will of course, not be possible to look at pupils' work during these appointments.

Appointments can be booked in the usual way via the School Spider App, these booking slots will go LIVE tonight 19<sup>th</sup> of October @ 8pm & stay open until Wednesday 4<sup>th</sup> November @ midday.

During the interview evening, the class teacher will phone the parent who booked the slot using the mobile phone numbers that we have on our records. Therefore, it is vital that this number is up to date and that you are available to take the call at the allotted time. Teachers **will not** be able to get behind their appointment schedule on these evenings so it will be very difficult for them to phone you back at a later time if you are not available for the scheduled appointment.

If your child has an SEN Plan, Mrs. Clifford will be distributing individual Health Care Plans after half term.

Due to the unprecedented times that we live in, we have never had to run a parents' evening in this way before but we want to give all of you the opportunity to speak to your child's class teacher at least over the phone.

We of course hope that by March 2021, we will be able to run face-to-face sessions in the usual way.

Thank you for your co-operation and support of this process.

Yours sincerely

Simon Langley, Headteacher