



25th January 2018

PARENT GOVERNOR ELECTION

Dear Parent/Carer,

I am writing to you to invite you to stand for election as a parent governor, or nominate another parent to do so. In our school we have provision for three parent governor(s) and there is currently **one** vacancy.

The governing board, with the headteacher, has overall responsibility for the running of the school. Governing boards have three core strategic functions:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding the headteacher to account for the educational performance of the school and its pupils; and
- Overseeing the financial performance of the school and making sure its money is well spent.

No special qualifications are needed and the most important thing is to have a keen interest in the school and be prepared to play an active part in the work of the governing board. However, we would particularly welcome nominations from parents with the following skills:

- Experience of working within the educational field
- Financial experience or qualifications
- Management of businesses or organisations
- Experience relevant to national curriculum subjects e.g. Science, Geography, History, English etc.

Training is available for all governors and this governing board has an expectation that those new to governance attend free induction training.

The enclosed sheet summarises the circumstances under which someone cannot serve as a governor. In addition, parents/carers who have paid employment in the school for 500 or more hours per academic year or who are elected members of the Local Authority are not eligible to stand in these elections. Nominations must be from parents or carers with children at the school on the day that nominations close.

If you would like to stand for election please complete the enclosed nomination form and return it to the school no later than **Friday 2nd February 2018**. You may also include a short personal statement to support your nomination, which should be no longer than 250 words. Self-nominations will be accepted, but if you are nominating another parent please seek their prior consent.

If there are more nominations than vacancies the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

Yours faithfully,
Simon Langley
Headteacher (Returning Officer)



Election of Parent Governors 2018

NOMINATION FORM

Please enter IN BLOCK LETTERS the name and address of the person being nominated for election:

Name: _____

Address:

Signature of person nominated: _____

Signature of proposer (if different to nominee): _____

Name and address in BLOCK letters of proposer (if different to nominee):

Personal Statement (maximum 250 words)

I wish to submit my nomination for the election of parent governor

I confirm (i) that I am willing to stand as a candidate for election as a parent governor and (ii) that I am not disqualified from holding office for any of the reasons set out in the School Governance Regulations.

Signature

(Date)

Completed nomination forms must be returned to the school by 2nd February 2018

Broadstone Hall Primary School

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